

# PEIMS DEPARTMENT

PEIMS Updates SY 2022-2023

Presented by PEIMS Department  
August 11, 2022



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# DONNA ISD VISION AND MISSION STATEMENT

## VISION

“All Donna ISD students are empowered with academic and life skills to boldly lead and achieve personal success in a global society.”

## MISSION

The mission of Donna ISD is to provide a rigorous and supportive learning environment with meaningful and relevant learning experiences that inspire creativity, character development, and critical thinking that ensures educational excellence for all students.

## NUMBER ONE STUDENT OUTCOME

To graduate all students per their expected graduation date, ready for college, career, or military

# Agenda

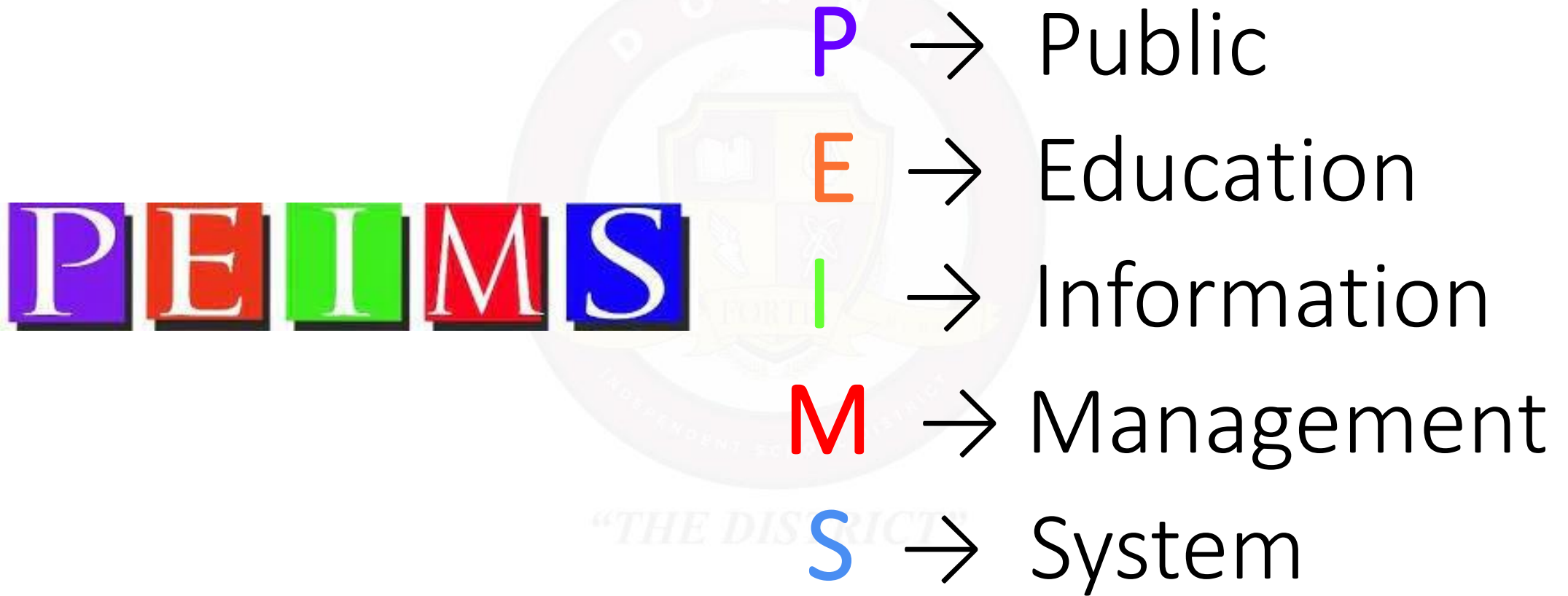
- What is PEIMS?
- PEIMS Purpose and Usage
- PEIMS Submissions
- PEIMS Core Collections
- PEIMS Process
- PEIMS Deadlines
- PEIMS Responsibilities
- PEIMS Calendar of Events
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- PEIMS Department Staff
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# What is PEIMS?



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# PEIMS Purpose

## What is PEIMS Used For?

The data that is reported to the Public Education Information Management System (PEIMS) is used to analyze Texas public education data through Data Reports, Evaluations, Texas Academic Performance Reports/Accountability Ratings, and **Funding Calculations**.

PEIMS  
Data



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# What is PEIMS Used For?

PEIMS data directly affects funding, accountability and compliance systems.

## Accountability

- Texas Academic Performance Reports (TAPR)
- Federal Adequate Yearly Progress (AYP)
- Performance-Based Monitoring (PBM)
- Financial Integrity Rating System of Texas
- Compliance Measure

## Funding (Foundation School Program)

- Title Program
- School Lunch
- Special Education
- Grant Programs



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# PEIMS Submissions

All school districts are required to submit data to TEA four times a year through PEIMS: fall, mid-year, summer, and extended-year. Different information is submitted in each of the four submissions:

1. **Fall Submission** consist of budget, staff, organization, student enrollment, and leaver data.  
[PEIMS Fall Submission Checklist](#)
2. **Mid-Year Submission** consists of actual financial data for the prior school year.
3. **Summer Submission** consists of yearlong student attendance, course completion, disciplinary actions, restraint events, and course section data.  
[PEIMS Summer Submission Checklist](#)
4. **Extended Year Submission** consists of Bilingual/ESL summer school program data, flexible attendance data and dual credit course completion.



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# PEIMS Core Collections

**ECDS PK and KG Submission**-This collection includes organization, staff and student identification, teacher class assignment, student class enrollment, and assessment data. The ECDS submissions are:

- ECDS Kindergarten Submission: LEAs that administer a Commissioner Approved Kindergarten Assessment Instrument are required to submit beginning of year assessment results.
- ECDS Public Prekindergarten Submission: LEAs are required to submit prekindergarten program data regardless of whether or not the LEA administers one or more of the assessments included in the Commissioner's List of Approved Prekindergarten Assessment Instruments.

**SPPI-14 Submission**-This yearly submission is for LEAs to report information on students who are identified as having received special education services in the prior school year PEIMS Summer Submission that were reported with specific LEAVER-REASON-CODEs.

**Class Roster Submission**- This collection includes organization, staff identification and demographics, class assignment, student identification and demographics, and class enrollment data. The Class Roster Submissions are:

- Class Roster Fall Submission as of the last Friday in September.
- Class Roster Winter Submission as of the last Friday in February.

**SELA Submission**-The Special Education Language Acquisition (SELA) collection will report data on the language acquisition of children eight years of age or younger who are deaf or hard of hearing.

**Child Find Submission** Child Find collects the State Performance Plan Indicator (SPPI) 11 and 12 student information. Students age 21 or younger as of September 1st of the current school year, who are reported with a special education eligibility determination date in the current school year, shall be reported as part of the Child Find collection.

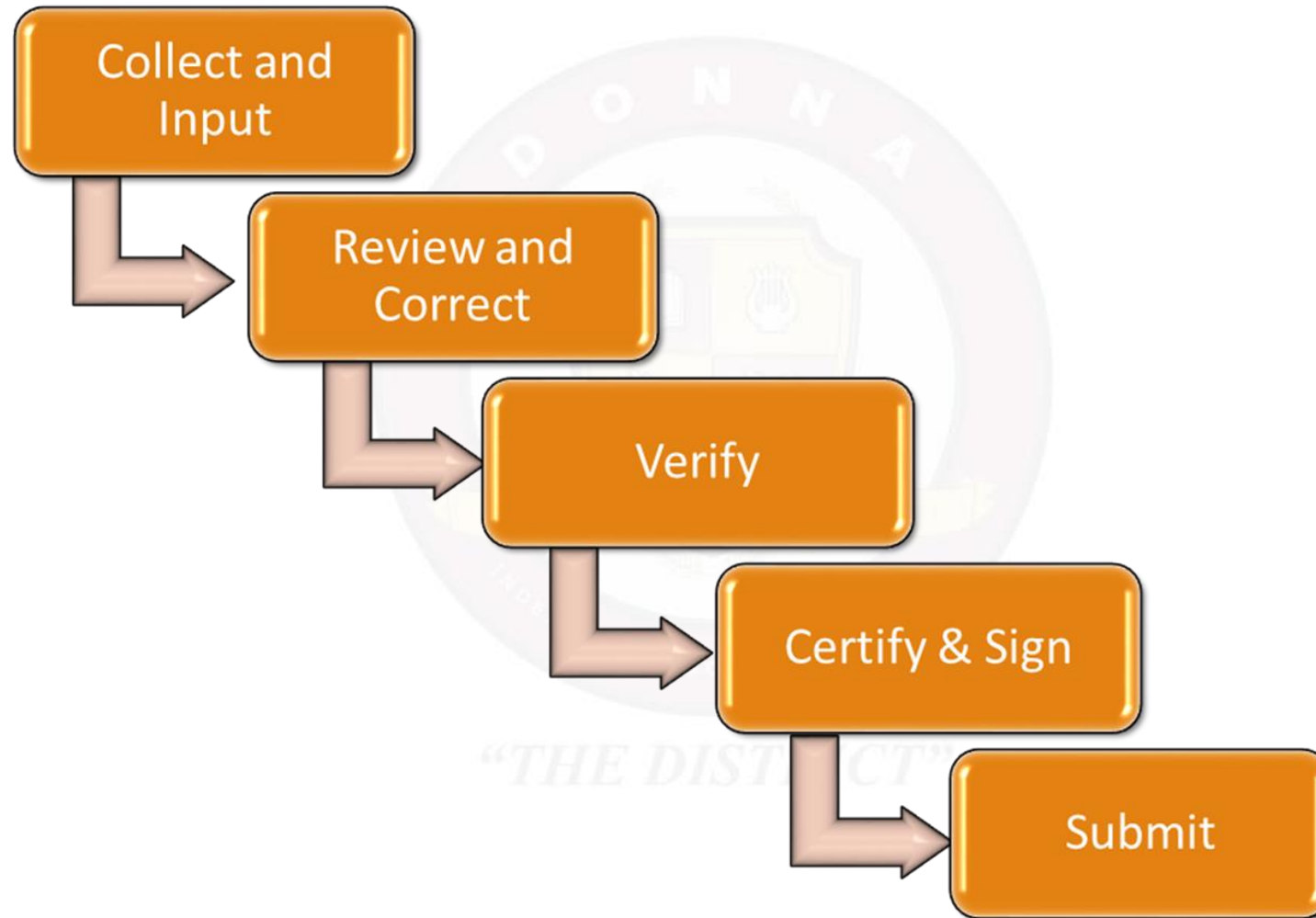


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# PEIMS Process



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# PEIMS Deadlines 2022-2023

Submission Name	Due Date
PEIMS Extended Year First Submission	August 25, 2022
PEIMS Extended Year Re-Submission	September 15, 2022
Class Roster Fall Submission	October 20, 2022
PEIMS Fall First Submission	December 8, 2022
PEIMS Fall Re-Submission	January 19, 2023
ECDS Kindergarten Submission	January 26, 2023
PEIMS Mid-Year First Submission	January 26, 2023
PEIMS Mid-Year Re-Submission	February 9, 2023
SPPI-14 Submission	February 16, 2023
Class Roster Winter Submission	March 30, 2023
PEIMS Summer First Submission	June 15, 2023
ECDS Prekindergarten Submission	June 22, 2023
Special Education Language Acquisition Submission	June 22, 2023
RF Tracker Submission	July 20, 2023
Child Find Submission	July 27, 2023
PEIMS Extended Year First Submission	August 31, 2023
PEIMS Extended Year Re-Submission	September 21, 2023



# District's Responsibility

## Data Integrity:

- To submit current, complete, and accurate data
- Validate and edit the data
- Correct and process data in a timely manner
- Submit a 'fatal-free' file to TEA on or before the required due date
- Requires Superintendent's signature -approves accuracy and authenticity of data
- Keep student data confidential and secure
- Keep user's accounts secure



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# Campus Principal Responsibility

1. Directly responsible for all records in their school.
2. Ensure that all data is correct and accurate.
3. Assign all data entry and monitoring functions to appropriate personnel and hold them accountable for these activities.
4. Determine the security level at which each staff member may function. Security levels may have to be adjusted during certain time periods to accommodate specific functions, i.e., PEIMS, PID, scheduling, grade reporting, summer school registration and reporting, or in the absence of personnel with security authorization in the impacted area.
5. Perform periodic checks to monitor the quality of data and implement corrective actions, where necessary, to implement an in-house monitoring system.



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# Campus Principal Responsibility

## The following data must be reviewed:

- AAR – Transcripts
- ADA Attendance Accounting
- At-Risk Student Data
- CTE
- Course and Credit Validation (Course Completion)
- Discipline – Gun-Free Schools Act, DAEP, JJAEP, and Suspension Placement
- Dropout Initiatives – GED
- Dyslexia
- Economically Disadvantaged
- Enrollment Verification, Membership Data, Withdrawals/Leavers
- Extracurricular Activities/UII Eligibility
- Gifted and Talented Education
- Grade Reporting – Missing Grades, Grade Books, Grade Change
- Documentation, Course Completions
- Graduates and Related Data
- Health Services – Immunizations
- McKinney Vento
- Emergent Bilingual– Immigrants/Migrants
- Master Schedule – Student Scheduling



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# Campus Responsibility

## Administration:

Enter, Review and Verify Data for Accuracy

## Office Staff:

Enter and Review Data

## Teachers:

Enter and review data(ex. attendance and grades)

## Sample Submission Form



Donna Independent School District

Fall PEIMS Submission Data 2020-2021

AP Solis Middle School

The principal of each campus is responsible for reviewing his or her respective TSDS Reports for completeness and accuracy. Reports from the Texas Education Agency (TEA), which reflect Public Education Information Management System (PEIMS) data, should be compared to locally-produced reports for reasonableness and accuracy. The principal's signature affirms that he/she has checked, or caused to be checked, the accuracy and authenticity of the data by signing all TSDS Reports.

- PDM1-120-009 Disaggregation of PEIMS Student Data
- PDM1-120-012 Student Indicator Report by Grade
- PDM1-124-002 Dropout Roster
- PDM1-124-004 School Leaver Roster
- PDM1-120-007 Unreported Students Presumed At Risk

Principal's Name: \_\_\_\_\_

Date: 1/12/2021

Please forward this form with corrected TSDS reports to District PEIMS Office by Tuesday, January 12, 2021.

### DISTRICT PEIMS OFFICE USE ONLY

Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Corrected by: \_\_\_\_\_ PEIMS Frozen File Date: \_\_\_\_\_



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# PEIMS Department Calendar of Events

AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY				
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr
1	2	3	4	5				1	2	3	4	5	6	7		1	2	3	4				1	2	2	3	4	5	6
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14	7	8	9	10	11	5	6	7	8	9	9	10	11	12	13
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21	14	15	16	17	18	12	13	14	15	16	16	17	18	19	20
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28	21	22	23	24	25	19	20	21	22	23	23	24	25	26	27
29	30	31			26	27	28	29	30	31					28	29	30			26	27	28	29	30	30	31			

FEBRUARY					MARCH					APRIL					MAY					JUNE					JULY				
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr
		1	2	3			1	2	3						1	2	3	4	5				1	2	3	4	5	6	7
6	7	8	9	10	6	7	8	9	10	3	4	5	6	7	8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
13	14	15	16	17	13	14	15	16	17	10	11	12	13	14	15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
20	21	22	23	24	20	21	22	23	24	17	18	19	20	21	22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
27	28				27	28	29	30	31	24	25	26	27	28	29	30	31			26	27	28	29	30	31				

**LEGEND**

GREEN = PEIMS Training (Campus)    PINK = PEIMS Training (Departments)    ORANGE = Distribution Report/Progress Cards    BLUE = Oaths and Affidavits Due    YELLOW = Other Important Dates    RED = TEA Deadline    PURPLE = Department Meeting    GREY = PEIMS Office Closed

Scheduled Trainings (Campuses)	
08-09-22	Attendance/Leaver Training
08-10-22	School Start Training
08-17-22	No Show Process Training
09-01-22	New PEIMS Clerk Question and Answer Session
09-15-22	New PEIMS Clerk Question and Answer Session
09-29-22	New PEIMS Clerk Question and Answer Session
10-05-22	Pre Code Training
10-12-22	TSDS Fall Collection Training
10-13-22	New PEIMS Clerk Question and Answer Session
10-27-22	New PEIMS Clerk Question and Answer Session
11-16-22	OnDataSuite Training
02-15-23	Next Year Line Training
03-01-23	Online Registration Meeting
04-05-23	Student Scheduling Process Training
05-03-23	TSDS Spring Collection Training (Elementary)
05-03-23	TSDS Spring Collection Training (Secondary)
05-11-23	EOY Process (Elementary/Middle School)
05-11-23	EOY Process (High School)
05-25-23	Summer School Staff Training
Scheduled Trainings (Departments)	
10-05-22	TSDS Fall Collection Training (PRS & Sp.Ed. Dept)
10-19-22	TSDS Fall Collection Training (CTE & Migrant Dept)
10-26-22	TSDS Fall Collection Training (Business & HR Dept)
05-03-23	TSDS Summer Collection Training (PRS & Sp.Ed. Dept)
05-10-23	TSDS Summer Collection Training (CTE & Migrant Dept)
05-17-23	TSDS Summer Collection Training (Business & HR Dept)

Scheduled Trainings – (subject to change)

Distribute Report/Progress Cards Due Dates	
09-14-2022	Distribute Progress Reports to Students SW1
09-28-2022	Distribute Report Cards to Students SW1
10-19-2022	Distribute Progress Reports to Students SW2
11-09-2022	Distribute Report Cards to Students SW2
12-07-2022	Distribute Progress Reports to Students SW3
01-11-2023	Distribute Report Cards to Students SW3
02-01-2023	Distribute Progress Reports to Students SW4
02-22-2023	Distribute Report Cards to Students SW4
03-22-2023	Distribute Progress Reports to Students SW5
04-19-2023	Distribute Report Cards to Students SW5
05-10-2023	Distribute Progress Reports to Students SW6
06-02-2023	Distribute Report Cards to Students SW6
Oaths/Affidavits/Reconciliation Report Due Dates	
09-29-22	Oath, Affidavits and Membership Reconciliation SW1
11-10-22	Oath and Affidavits SW2
01-12-23	Oath and Affidavits SW3
02-23-23	Oath, Affidavits and Membership Reconciliation SW4
04-20-23	Oath and Affidavits SW5
06-08-23	Oath and Affidavits SW6
Other Important Dates	
08-11-22	Business Symposium
08-18-22	DISD Convocation
08-22-22	First Day of School
09-30-22	Close of School Start Window
10-28-22	PEIMS Snapshot
06-02-23	Last Day of School

TEA Due Dates	
08-25-22	PEIMS Extended Year First Submission
09-15-22	PEIMS Extended Year Re-Submission
10-20-22	Class Roster Fall Submission
12-08-22	PEIMS Fall First Submission
01-19-23	PEIMS Fall Re-Submission
01-23-23	ECDS Kindergarten Submission
01-26-23	PEIMS Mid-Year First Submission
02-09-23	PEIMS Mid-Year Re-Submission
02-16-23	SPPI-14 Submission
03-30-23	Class Roster Winter Submission
06-15-23	PEIMS Summer First Submission
06-20-23	PEIMS Summer Re-Submission
06-22-23	ECDS Prekindergarten Submission
06-22-23	Special Education Language Acquisition Submission
07-27-23	Child Find Submission
PEIMS Department (Monthly Meetings)	
08-12-22	August Monthly Meeting
09-06-22	September Monthly Meeting
10-07-22	October Monthly Meeting
11-04-22	November Monthly Meeting
12-02-22	December Monthly Meeting
01-06-23	January Monthly Meeting
02-03-23	February Monthly Meeting
03-03-23	March Monthly Meeting
04-06-23	April Monthly Meeting
05-05-23	May Monthly Meeting

PEIMS Department (Out of the Office)	
09-07-22	Tug Conference
TBA	Region 1 Training PEIMS TSDS Updates
TBA	Region 1 Training PEIMS Attendance Updates
TBA	Region 1 Training SELA
TBA	Region 1 Training PEIMS MOY Updates
TBA	Region 1 Training Discipline Training
TBA	Region 1 Training Class Roster Training
TBA	TASBO Conference
TBA	Region 1 Training PEIMS Spring Updates Meeting
TBA	Region 1 Training ECDS PK Submission Training

# Campus PEIMS Staff 2022-2023

Code	Campus	PEIMS Clerk	Email	Phone
001	Donna High School	San Juana Garcia	sjgarcia@donnaisd.net	464-1700
007	Donna North High School	Joanie Guerrero	jguerrero@donnaisd.net	464-4190
005	DAEP	Doris Morin	dmorin@donnaisd.net	464-1954
045	AP Solis Middle School	Marlene Pena	marlpena@donnaisd.net	464-1650
046	Veterans Middle School	Sylvia Bustamante	sbustamante@donnaisd.net	464-1350
047	Sauceda Middle School	Faustina Vargas	fvargas@donnaisd.net	464-1360
048	Todd Middle School	Laura Zamora	laezamora@donnaisd.net	464-1800
102	Guzman Elementary	Liset Avila	Liserti.avila@donnaisd.net	464-1920
103	Price Elementary	San Juanita Soto	sasoto@donnaisd.net	464-1303
104	Ochoa Elementary	Josie Richerson	jricherson@donnaisd.net	464-1900
105	Runn Virtual Elementary	Raquel Cazares	rcazares@donnaisd.net	464-1865
106	Stainke Elementary	Rosa Aguilar	roaguilar@donnaisd.net	464-1940
109	Caceres Elementary	Erika Leyva	eleyva@donnaisd.net	464-1995
111	Rivas Elementary	Irma Garza	igarza@donnaisd.net	464-1990
112	Salinas Elementary	Herlinda Ramírez	h.ramirez@donnaisd.net	783-1332
113	Garza Elementary	Veronica Escanuela	vescanuela@donnaisd.net	464-1886
114	Muñoz Elementary	Cristina Cerda	crcerda@donnaisd.net	464-130
115	LeNoir Elementary	Stephanie Saucedo	st.sauceda@donnaisd.net	464-1685
116	Singleterry Elementary	Netzelle Caballero	n.caballero@donnaisd.net	464-1845
117	Salazar Elementary	Gracie Jackson	gjackson@donnaisd.net	464-1977
118	Adame Elementary	Imelda Gonzalez	imeldagonzalez@donnaisd.net	461-4010



# PEIMS Department Staff

The PEIMS Department is committed to efficiently collect, communicate, and maintain data to ensure greater accuracy and integrity.

Staff Name	Title	Phone	Email
Jessica Morado	PEIMS Manager	Ext. 1443	jessica.morado@donnaisd.net
Maria Villarreal	PEIMS Secretary	Ext.1444	maryvillarreal@donnaisd.net
Javier Guevara	PEIMS Coordinator	Ext.1440	jguevara@donnaisd.net
Maricela Torres	PEIMS Programmer	Ext.1446	maricela.torres@donnaisd.net
Maria Torres	PEIMS Clerk	Ext.1439	mariad.torres@donnaisd.net

PEIMS Department Office Number 956-464-1768

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# Questions



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