

DONNA INDEPENDENT SCHOOL DISTRICT
Local, Federal and Compensatory Program Staffing Formulas
2020-2021
High School (9th - 12th)

Revised 4/24/20

CATEGORY	DAYS	ALLOCATIONS	FUNDING SOURCE	NOTES												
ADMINISTRATIVE AND NON-TEACHING PROFESSIONAL STAFF																
Principal	221	1 per campus	199.23.6119													
Dean of Instruction	221		211.13.6119	Included in AP count												
Assistant Principal	202		199.23.6119	Benchmark is 1:450												
Counselor	202	1 per 350 students	199.31.6119	Benchmark is 1:350												
At Risk Counselor	202			Included in Counselor count												
			164.31.6119													
Migrant Counselor	202	1 to be shared by the high schools	212.31.6119													
CTE Counselor	202	1 per campus	244/167.31.6119	Funded by CTE												
Financial/STEM Counselor	202			Included in Counselor count												
			199.31.6119													
ELL Bilingual Facilitator	192	1 per campus	263.11.6119													
Migrant Strategist	202	1 per campus	212.11.6119													
Librarian	192	1 per campus	199.12.6119													
Registered Nurse	187	1 per campus	199.33.6119													
Child Mental Health Specialist	202	1 per high school campus	164.31.6119													
Social Worker	202	1 to serve DAEP and 1 to serve secondary campuses	164.32.6119													
Athletic Trainer	202	2 per high school campus	199.36.6119													
Attendance Officer	202		199.32.6119													
CLASSROOM TEACHER																
Classroom Teacher	187	High School classroom teachers shall be allocated according to the following ratios <table style="margin-left: 20px; border-collapse: collapse;"> <tr> <td style="padding-right: 10px;">Level</td> <td>Student/Teacher Ratio</td> </tr> <tr> <td>Regular</td> <td>22:1</td> </tr> <tr> <td>Electives</td> <td>22:1</td> </tr> <tr> <td>CATE</td> <td>25:1</td> </tr> <tr> <td>ESL</td> <td>20:1</td> </tr> <tr> <td>ISS</td> <td>1 teacher</td> </tr> </table>	Level	Student/Teacher Ratio	Regular	22:1	Electives	22:1	CATE	25:1	ESL	20:1	ISS	1 teacher		
Level	Student/Teacher Ratio															
Regular	22:1															
Electives	22:1															
CATE	25:1															
ESL	20:1															
ISS	1 teacher															
Band Director	221	1 per high school campus/supports middle feeder middle school	199.11.6119													
Compensatory Education Home Instruction		8:1	164.11.6119													
Home Bound	187	1 per campus	164.11.6119													
CLERICAL/OTHER STAFF																
Principal's Secretary	221	1 per campus	199.23.6129	See Note												
Bookkeeper	221	1 per campus	199.23.6129	See Note												
Secretary - Athletics	221	1 per campus	199.36.6129	See Note												
Secretary - CTE	?		167.23.6129	See Note												
Secretary - Curriculum	221	1 per campus	211.13.6129	See Note												
Secretary - Fine Arts	221	1 per campus	199.36.6129	See Note												
Secretary - PRS (PEP)	202	1 per district (shared by both high schools)	164.61.6129													
Secretary - JROTC	221	1 per campus	199.21.6129													
Clerk - Assistant Principal	202	1 per every 3 APs/Deans	199.23.6129	See Note												
Clerk - Counselor	202	1 per every 3 counselors	199-31-6129	See Note												
Parent Attendance Helper	157	2 per campus	164.32.6125	See Note												
Clerk - Attendance	192	2 per campus	199.23.6129	See Note												
Clerk - Data Entry	221	1 per campus	199.23.6129	See Note												
Clerk - Liaison Attendance	182	1 per campus	199-23-6129	See Note												
Clerk - PEIMS	202	1 per campus	199.23.6129	See Note												
Clerk - Special Ed.	202	1 per campus	165.31.6129	See Note												
Clerk, Curriculum Specialist	202	1 @ DHS / 0 @ DNHS (DHS also has 1 clerk C & I)	164.13.6129	Delete												
Receptionist	221	1 per campus	199.23.6129	See Note												
Registrar	221	1 per campus	199.23.6129	See Note												
Assistant Registrar	221	1 per campus	199.23.6129	See Note												
Parent Center Educator		1 per campus	211.11.6129	See Note												
Clinic Aide	182	1 per campus	211.33.6129	reduce attrition												
Licensed Vocational Nurse	187		211.33.6129	Eliminate												
Library Assistant	187	1 per campus	211.12.6129	Reduce numbers through attrition												
Campus Tutor			various	Program dependent												
Instructional Aides																
Fine Arts - Dance		1 per campus	199.11.6129													
Alternative Center		1 per campus	199.11.6129													
Computer Lab		1 per campus	164.11.6129 or 211													
PRS Coordinator	202	001: 1	164.61.6129	Serve both HS												
PRS Case Management (Social Worker)		001: 1	164.61.6129	Serve both HS												
PRS Caregivers	182	As per State guidelines	164.61.6129	Serve both HS												
Security Officer		6 per campus	199.52.6129													
Police Officer		3 per campus	199.52.6119													
Technician, Audio	221	1 per campus	199.36.6129													
SPECIAL EDUCATION STAFF																

Special Education Inclusion Teacher	187	25:1	165 or 224.11.6119	
Special Education Self-Contained Teacher	187	14:1	165.11.6119	
Speech Language Pathologist	182	Caseload: 40-45 students per FTE	165.11.6119	District wide
Speech Therapist Assistant	182	Caseload: 40-45 students per FTE	165.11.6119	District wide
Educational Diagnostician	192	Caseload: 80-85 students per FTE	165/224.31.6119	District wide
Licensed Specialist in School Psychology	212	Caseload: 80-85 students per FTE	165.11.6119	District wide
Special Educational Instructional Aide (Inclusion)	182	25:1	165.11.6129	
Special Educational Instructional Aide (Self-Contained)	182	1 per unit additional based on need and approved by BRT	165.11.6129	
Special Educational Instructional Aide (Behavioral Interventionist)	182	District level	165.11.6119	
Special Education Instructional Aide (Speech Therapy)	182	District level	165.11.6129	
Certified Occupational Therapist	182	1 per district, 100 evaluations 70 sessions	165.31.6119	
Certified Occupational Therapy Assistant		1 per district 190 session, above that contracted out	165	

*Benchmark for HS campuses is a minimum of 3 secretarial/clerical positions with adjustments of 5.5:1000 students.