



Donna Independent School District

"THE DISTRICT"

CALENDAR WORK SCHEDULE 2023-2024

Final Review 7-17-23

# of Workdays	Work Schedule	Employee Groups			
12 Month Personnel					
253	9/01/23 –8/30/24	• Custodial	• Maintenance	• Transportation	
226	7/24/23 –7/08/24	• 21 st Century (Director & Secretary)			
221	7/17/23 –6/21/24	<ul style="list-style-type: none"> • Accountant • Accounting Specialist • Asst. Registrar • Asst. Superintendent • Asst. Warehouse Manager • Band Director • Bookkeeper (HS, Local Accounts, Transportation) • Chief Operations Officer • Clerk (Accounts Payable, AIS, Technology, Fixed Assets, CNP, HR, Payroll, Purchasing, PEIMS, Records, Safety & Risk, Student Support Services) 	<ul style="list-style-type: none"> • Computer Technician • Coordinators (ESSER, Attendance, Discipline, Federal, Materials, Payroll, PEIMS) • COVID LVN • COVID Nurse • Cybersecurity Specialist • Data Analyst • Dean of Instruction • Dietician • Directors • Dispatcher • Employee Wellness LPC 	<ul style="list-style-type: none"> • Executive Director • Head Coach • HR Staff • HS Registrar • Lead Athletic Trainer • Migrant Recruiter • Multimedia Specialist • Network Asst. Admin. • Parent Community Liaison • PEIMS Manager • Police Dept. (Chief, Investigator, Police Officer, Sgt.) 	<ul style="list-style-type: none"> • Public Relations Officer, • Programmer/Analyst • Sec. - Principal/Curriculum/Fine Arts/PR • Receptionist • Safety Rep. Manager • Secretary (AIS, Asst. Superintendent, Athletics, Campus, Central Office, Dept., Secondary Campus) • Supervisor (CNP, Sped. Ed., Social Emotional) • Superintendent • Energy Management Spec. • Software Support Specialist, CTE: Agriculture, Construction, Welding & HS JROTC Teachers
11 Month Personnel					
217	7/31/23 –7/1/24	• 21 st Century Coordinators			

212	7/24/23 –6/17/24	<ul style="list-style-type: none"> ● Clerk (Bilingual, PEIMS) ● Community Liaison ● Coordinator (Mig. Family Services) 	<ul style="list-style-type: none"> ● EB Asst. Principal ● EB Counselor ● Elementary Campus Secretary 	<ul style="list-style-type: none"> ● Elementary Principal ● STEM HS Assistant Principal 	<ul style="list-style-type: none"> ● LSSP ● Master Technology Instructor ● CTE – Buss Marketing/Finance Teacher
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# of Workdays	Work Schedule	Employee Groups			
207	7/24/23 –6/10/24	<ul style="list-style-type: none"> • Police Officer • Secondary Counselor 			
202	7/24/23 –6/03/24	<ul style="list-style-type: none"> • Assistant Principal • Athletic Trainer • Attendance Recruitment Officer (ARO) • Child Mental Health Specialist 	<ul style="list-style-type: none"> • Clerk (Asst. Principal, Attendance/ PEIMS, Campus, Curriculum, Federal, PEIMS, Secondary Counselor Clerk, Special Ed.) • Elem. Counselor 	<ul style="list-style-type: none"> • CTE Health Occ Teacher • Curriculum Specialist • Curriculum Strategist • District Truancy Officer • HS Attendance Officer 	<ul style="list-style-type: none"> • HS Curriculum Secretary • HS Special Ed. Dept. Head Teacher • LPC • Migrant Strategist • PE Strategist • Social Worker • Dyslexia Strategist • CCMR Coord.
10 Month Personnel					
197	8/01/23 –6/04/24	<ul style="list-style-type: none"> • Librarian • Financial Aid Facilitator • Gear Up Facilitator 			
192	8/07/23 –6/03/24	<ul style="list-style-type: none"> • Diagnostician • Social Worker 	<ul style="list-style-type: none"> • Elementary Counselor Clerk 	<ul style="list-style-type: none"> • Secondary Attendance Clerk 	<ul style="list-style-type: none"> • Student Engagement Specialist
187	8/07/23-5/24/24	<ul style="list-style-type: none"> • Certified Occupational Therapist Asst. 	<ul style="list-style-type: none"> • LVN • Nurse • Police Officer 	<ul style="list-style-type: none"> • Speech Language Pathologist • Occ. Therapist 	<ul style="list-style-type: none"> • Teachers • Library Aide • Speech Lang Path Asst • Physical Therapist
187	8/08/23 –5/24/24	<ul style="list-style-type: none"> • Cafeteria 			
185	8/08/23 –5/23/24	<ul style="list-style-type: none"> • Bus Aide 	<ul style="list-style-type: none"> • Bus Driver 		
182	8/09/23 –5/24/24	<ul style="list-style-type: none"> • Campus Security Officer • Drill Instructor 	<ul style="list-style-type: none"> • Elementary Attendance Clerk • Health Aide • Clerk, Liaison Attendance 	<ul style="list-style-type: none"> • Instructional Aides • Parent and Family Engagement Specialist 	<p>Do not work: Sept. 22, Nov. 3, Jan 4</p>
154 (1/2)	9/05/23 –5/08/24	<ul style="list-style-type: none"> • Parent Attendance Helper 			



Goal 4: Focus on Employees & Organizational Excellence